



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS


02 June 2023

NOTICE OF MEETING

Tracking No. 097

**ORIENTATION MEETING FOR THE DIVISION POST-READING AND NUMERACY ASSESSMENT**

- To: OIC-Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned
1. In preparation for the Division Post-reading and Numeracy Assessment, the Curriculum Implementation Division (CID) will conduct a **Face-To-Face Orientation Meeting** to finalize details of the said activity on **June 5, 2023, at 1:00 p.m.** at SDO Tayabas, 4<sup>th</sup> Floor.
  2. The agenda of the meeting are:
    - a. Mechanics of the assessment;
    - b. TWG Terms of Reference;
    - c. Preparation of Resources/ Materials; and
    - d. Other matters
  3. The following are expected to be present at the said meeting:
    - a. All School Heads (Elementary and Secondary);
    - b. All English and Filipino Secondary Head Teachers; and
    - c. All English and Filipino Secondary Master Teachers.
  4. 100% attendance is hereby enjoined.
  5. Immediate dissemination of this communication is earnestly desired.

  
**CELEDONIO B. BALDERAS, JR.**  
Schools Division Superintendent



Brgy. Potol, Tayabas City



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